

Sussex County Recorder of Deeds

P.O. Box 827

Georgetown, DE 19947

Phone: (302) 855-7785

Fax: (302) 855-7787

Recording Fees

All documents are subject to \$30 document surcharge fee.

Mortgages, Deeds, Releases, Assignments, Declarations, and Contracts
\$9.00 per page plus \$1.00 Maintenance fee.

Plots \$30 per page plus \$1.00 Maintenance fee
(no larger than 36" in length or considered 2 pages)

Satisfaction Piece \$46 flat fee (\$16 + \$30 doc surcharge)

Appointments\Oath \$49.00

UCC Financing Statements

| | |
|---------------------------------|-------------------|
| Filing & Continuation & Amended | \$20.00 + \$30.00 |
| Assignment of FS | \$20.00 + \$30.00 |
| Termination of FS | \$10.00 + \$30.00 |
| Release & Partial Release | \$5.00 + \$30.00 |
| Information Search (per name) | \$10.00 |

Federal Tax Liens

| | |
|---------------------|-------------------|
| Federal Tax Liens | \$10.00 + \$30.00 |
| Federal Tax Release | \$1.00 + \$30.00 |

Other Charges

Recorder's Receipt \$5.00
Certified Copies \$5.00 per page plus \$5.00 Certification Fee
Office Copies \$0.40 mailed \$5.00 first page + \$0.50 per page/copies
Plot Copies \$5.00 per page
Expedited Return \$25.00 fee = \$2.00 per page, per instrument

All documents presented for recording must have Tax Map & Parcel Number and
Prepared By and Return To on First Page of Document.

***TOWN TRANSFER TAX FOR SUSSEX COUNTY AND LOCATION OF BANK FOR PAYMENT:
(FOR BOTH TAXABLE AND EXEMPT TRANSACTIONS)**

Payment needs to be made to the following locations and then have documents sent to the Recorder of Deeds

| | | |
|---|--|---|
| PNC Bank PO Box 823 Georgetown, DE 19947 (302) 855-0400 | 1. Fenwick Island, Town of 2. Selbyville, Town of 3. Millville, Town of | (eff: 09/01/1998) (eff: 07/20/1998) (eff: 02/01/2005) |
| Delaware National Bank PO Box 520 21035 DuPont Boulevard Georgetown, DE 19947 (302) 855-2406 | 1. Ocean View, Town of | (eff: 08/04/1998) |
| Town Hall Georgetown 39 The Circle Georgetown, DE 19947-0446 (302) 856-7391 | 1. Georgetown, Town of | (eff: 07/23/1998) |
| Citizens Bank 13 The Circle Georgetown, DE 19947 (302) 856-4232 | 1. Bethany Beach, Town of 2. Blades, Town of 3. Dagsboro, Town of 4. Delmar, Town of 5. Dewey Beach, Town of 6. Milton, Town of 7. Rehoboth Beach, City of 8. South Bethany Beach, Town of 9. Lewes, City of | (eff: 07/20/1998) (eff: 07/20/1998) (eff: 09/14/1998) (eff: 11/01/1998) (eff: 07/29/1998) (eff: 08/20/1998) (eff: 07/20/1998) (eff: 08/08/1998) (eff: 10/01/2006) |
| Town Hall Millsboro 322 Wilson Highway Millsboro, DE 19966 (302) 934-8172 | 1. Millsboro, Town of | (eff: 03/01/2008) |
| Town Hall Laurel PO Box 210 Laurel, DE 19956 (302) 875-2277 | 1. Laurel, Town of | (eff: 09/01/2005) |
| Wilmington Trust Company 7 West Market St. Georgetown, DE 19947 (302) 856-4405 | 1. Frankford, Town of 2. Henlopen Acres | (eff: 09/14/1998) (eff: 07/20/1998) |
| Recorder of Deeds Administration Building PO Box 827 Georgetown, DE 19947-0827 (302) 855-7785 | 1. Bethel, Town of 2. Bridgeville, Town of 3. Ellendale, Town of 4. Greenwood, Town of 5. Milford, Town of 6. Seaford, City of 7. Slaughter Beach | (eff: 10/06/1998) (eff: 07/13/1998) (eff: 08/04/1998) (eff: 09/02/1998) (eff: 09/28/1998) (eff: 08/25/1998) (eff: 06/12/2004) |

*1.50% SUSSEX COUNTY UNINCORPORATED REALTY TRANSFER TAX: CHECK PAYABLE TO SUSSEX COUNTY COUNCIL OR RECORDER OF DEEDS

*1.50% STATE REALTY TRANSFER TAX: CHECKS PAYABLE TO DIVISION OF REVENUE OR RECORDER OF DEEDS

HOUSE BILL 757 EFFECTIVE JULY 20, 1998:

- State Transfer Tax from 2% to 1.50%
- Town Transfer Tax from 1% to 1.50%
- County Transfer Tax from 1% to 1.50%

MOST COMMON INFORMATION NEEDED FOR RECORDING

REGULAR DOCUMENTS \$9.00 per page plus: per document \$1.00 maintenance fee
MORTGAGES: \$9.00 per page plus: per document \$1.00 maintenance fee

GRANTEE ADDRESS: In compliance with 25 Del. C Section 133 to assist the Assessment Division with their procedures,
please place grantee address on deed prior to recording

For tax map and parcel numbers: (302) 855-7753

SEND PROPERTY TAXES TO:

Treasury Division
PO Box 429
Georgetown, DE 19947
(302) 855- 7760