

BETTY LOU MCKENNA
RECORDER OF DEEDS

HOLLY L. MALONE
DEPUTY RECORDER
OF DEEDS



OFFICE OF THE

Recorder of Deeds

KENT COUNTY
ADMINISTRATIVE COMPLEX
555 BAY ROAD
DOVER, DE 19901
(HANDICAPPED ACCESSIBLE)

PHONE: (302)744-2314
FAX: (302) 736-2035

September 17, 2009

Dear Primary Business Organizations:

The Kent County Recorder of Deeds office will stop recording documents at 2pm on Wednesday, September 30, 2009. This will allow us time to make the appropriate changes in our system for the fee changes you have been notified of in the August 31, 2009 notice.

The Kent County Recorder of Deeds office understands the administrative complications which these changes may have on all of the participating primary business organizations.

It is in all of our patrons' best interest that we inform you of this change to ensure a smooth transition. Our intention is to give your business the allotted time to prepare and submit your documents within the time guidelines on September 30, 2009.

If you have any questions regarding this matter please feel free to call the Kent County Recorder of Deeds office at 302-744-2314.

Respectfully submitted,

A handwritten signature in black ink that reads "Holly L. Malone". The signature is written in a cursive, flowing style.

Holly L. Malone
Deputy Kent County Recorder of Deeds

/him